

Kidder County Council on Aging
Board Meeting
January 22, 2026

Present: Autumn Fallgatter, Brett Stroh, Jean Bon, Paula Moch, Kathy Fallgatter, Lorrie Craven, Robin Rewald, Jason Steidl, Carrie Truax

Called to order at 4:00 pm by Paula.

Paula makes additions to agenda including: bylaws discussion and director evaluation. Brett makes motion to approve. Robin 2nd, motion carried.

None present for public comment.

Old Minutes:

Minutes from November 18, 2025 meeting reviewed. Robin made motion to approve. Kathy 2nd, motion carried.

Financial Report:

December financial reports are reviewed. Jean makes motion to approve December financial report. Brett 2nd, motion carried.

CD was transferred to Reward Savings account for purchase of new van. Discussion had about remaining portion of money once van is purchased.

Paula requests 2025 to 2026 comparison report for future meetings.

Forensic audit cost \$5,000-15,000. Kathy makes motion for forensic audit to be handled by the commissioners and States Attorney, and we will handle audits required for current business. Robin 2nd, motion carried.

Director Report:

Lorrie reports on the following.

Nutrition: Meal report for December is reviewed.

Lorrie reviews loss when \$5 donation is not donated per meal. Linton also suggests \$5 donation. Discussion had about current food costs at \$2,500-3,000 per month and how this affects income.

Serious need for an additional cook.

Stacie was unable to take PTO in 2025 due to business challenges. Agreement to pay out remaining PTO. After taking sick time, 8 hours were unused and paid out. Lorrie to rewrite PTO policy and bring to next board meeting.

Double door cooler stopped working three times. Cooler was replaced with cost \$2510 plus labor bill.

Inappropriate comments were made to Stacie by congregante. Stacie put in her 2 week notice. Stacie agreed to stay with conversations and implementation of a Conduct Policy. Conduct Policy reviewed. Brett made motion to approve Conduct Policy. Kathy 2nd, motion carried.

Transit:

DOT DBE completed 12/29/25.

Three DOT grants accepted on 12/30/25.

Cost Allocation Plan is reviewed. Director time split changed to 40% for nutrition and 60% for transit. Brett made motion to approve Cost Allocation Plan. Robin 2nd, motion carried.

Approval and certification of Cost Allocation Plan completed by all board members.

Single Audit Certification is reviewed and approved by board. Brett made motion to approve Single Audit Certification. Jean 2nd, motion carried.

Fleet Maintenance Plan is reviewed and approved by board. Robin made motion to approve. Kathy 2nd, motion carried.

Procurement Officer Designation is reviewed and approved by board. Brett made motion approve. Jean 2nd, motion carried.

Discussion had about Rural Health Transformation Plan and potential grant opportunities.

Old Business:

3 Compartment Sink continues to have drain problems. Waiting on grant to redo kitchen which would include plumbing restructuring. If grant is not received, county covers cost.

Request for paperwork was sent in to DOT for audit, including 2024 wages.

Light discovered on north side of building that was turned off. Light now on and able to park van there. Snow pile was also moved to allow for parking.

Jamestown route has first rider next week.

Annual meeting February 19, 2026 at 4:00 pm with board member elections. Chair, Treasurer, and Vice President are up for re-election.

Discussion had about bylaw changes. To be discussed further at annual meeting.

Director evaluation by board members is being completed.

New Business:

Lorrie requests access to quickbooks to be able to see reports. Rhonda can add Lorrie to quickbooks for \$1625 per year. Kathy made motion to add Lorrie to quickbooks. Robin 2nd, motion carried.

Discussion had about budget and salary. To be completed by new board.

Paula made motion to adjourn meeting at 5:22 pm. Autumn 2nd, motion carried.