

Kidder County Council on Aging
Board Meeting
July 19, 2025

Present: Paula Moch, Brett Stroh, Jean Bon, Kathy Fallgatter, Autumn Fallgatter, Robin Rewald, Jean Schoenhard, Lorrie Kraven, Linda Sherman, Jan Hetletved, Gene Hetletved, Kay Janke, Betty Smokov, Katherine Hoff, Sandee Schmidt, Marlene Heim, Tim Dronen, Darrell Guthmiller, Nick Friez

Called to order at 4:00 pm by Paula Moch.

Paula added a piece of new business, including an update from the commissioners.

Old Minutes:

Minutes from June 19, 2025 meeting were emailed to board members prior to meeting. Minutes are reviewed. Brett made motion to approve. Kathy 2nd, motion carried.

Public Comment:

Jan Hetletved presents information to the board about her history with Kidder Senior Services in relation to work and pay. Her salary began in 1979 when transit started. The schedule was Tuesday and Thursday, with an attempt at other days with no riders. She was started on salary due to variation in rider numbers. Concerns are expressed about storing the van in Steele, needing receipts for meals, and pay moving from salary to hourly. Gene Hetleved presents concerns about separating miles, increased bus fare, and wanting a financial report. Financial report, along with all other requested documents given to Gene at this time.

Paula Moch explains Jan's initial salary contract was for 130 hours, but salary never changed with a change in hours worked. We are not able to pay a salary for 130 hours if not working the 130 hours. The wage given was found to be the ND standard. Encouraged Jan to provide examples of wages as we do want to pay fair compensation.

Jean Bon explains miles are now split up because this is what we have to report to the DOT in order to receive reimbursement for rider miles.

Robin Rewald reiterates Jan's excellent driving history and that we do not know what is going on financially with the audit in process.

Gene H requests June minutes at this time. Copy provided.

Financial Report:

June financial report is reviewed. Robin made motion to approve. Brett 2nd, motion carried.

Director Report:

Lorrie reports on the following.

Nutrition report: Meal report for June is reviewed. Steele provided 191 congregate meals with 228 home delivered meals, 16 pick up meals, and 177 frozen meals for a total of 625

meals. Tuttle provided 204 congregate meals with 12 home delivered meals, 12 pick up meals, and 71 pick up meals for a total of 287 meals in June.

Staff concerns: Patricia Biegler was hired for cooking help.

Transit report: Transit report for June is reviewed. A total of 2272 miles were traveled with 140 rides for the month of June.

We are still looking for a third transit driver to expand services to 5 days a week.

Policies & Procedures: The Employee Policies Manual, Drug & Alcohol Policy, and Transit weather policy are reviewed by the board. Signatures provided by all board members.

Mill Levy Budget: Reviewed by the board. Robin signature provided.

Follow up:

Limited Restaurant License: Ongoing process. Once tasks are completed, they are sent in for approval.

3 Bin Sink: Installed, need contractor to repair front cabinet.

Nutrition and Transit split: Checking, savings, credit, cards, and billing accounts officially split on 7/1/2025.

New phones: Purchased and installed.

Old Business:

Painting: Kathy Oster was hired to paint the building.

New Business:

Mill Levy Funds: Chart provided laying out mill levy fund allocation for nutrition versus transit. Actuals were taken from information sent to Lorrie from Burleigh County. Copy of century code provided. Brett made motion to approve. Kathy 2nd, motion carried.

Freezer: Freezer went out 2 weeks ago. River City Plumbing states needs new sensor. Upright freezer went out and was repaired.

Transit reports: Reports were filed per Jean Bon.

Update from Commissioners: No update from Burleigh County. Burleigh county will have paperwork audit ready when finished.

Darrell expressed concerns about being one month behind in relation to our meeting dates and when they report to Burleigh County. Discussion had about changing meeting date and determined it would not resolve problem.

Nick expressed appreciation with all challenges faced.

Kathy reiterated that we are going by the book and rules of what we have to do for state.

Paula asks to have public comment added to beginning of future agendas. Anything discussed has to be on previous or current agenda.

Next meeting August 21, 2025 at 3:30 pm.

Paula made motion to adjourn meeting at 4:59 pm. Autumn 2nd, motion carried.